

LENOWISCO Planning District Commission
Board of Directors' Meeting
August 3, 2009

The LENOWISCO Planning District Commission Board of Directors met on Monday, August 2, 2009, at 5:30 p.m. in the Henry S. Stout Board Room, LENOWISCO Planning District Commission office, Duffield, Virginia.

Those members present were: Mr. Ben Allen, Mr. Ronnie Shortt, Mr. Danny Parks, Mr. Mark Carter, Mr. Larry Mosley, Mr. Joe Herron, Mr. Bob Adkins, Mr. Robert Raines, Mr. Larry Vicars, Mr. Carl Bailey, Mr. Joe Horton, Mr. Kyle Fletcher, Mr. Robert Robbins and Mr. Homer "Pete" Sumpter.

Those members absent were: Mr. Bobby Dorton.

LENOWISCO staff members present were: Mr. Glen Skinner, Executive Director; Mr. Frank Kibler, Senior Planner; and Mr. Duane Miller, Deputy Director.

Others present were: Mr. Paul Elswick, Sunset Digital Communications; Mr. Ryan Elswick, Sunset Digital Communications; and Ms. Karen Jenkins, Creative Energy representing Sunset Digital Communications.

Following the invocation and pledge of allegiance, the Chairman, Mr. Ronnie Shortt, called the meeting to order.

The first order of business was approval of the minutes for the June 1, 2009 Board meeting. On a motion by Mr. Bob Adkins, duly seconded by Mr. Kyle Fletcher, the Board unanimously approved the minutes.

The second order of business was approval of the agenda. Mr. Skinner noted that an appointment to the MERBI Board of Directors needed to be added to the Planning and/or Project Development section, and a request for water engineering fund money from the Town of St. Paul needed to be added to the Executive Director's report. On a motion by Mr. Ben Allen, duly seconded by Mr. Larry Mosley, the agenda was unanimously approved with the requested changes.

The third order of business was the presentation of the financial report by Mr. Larry Mosley. He reviewed the May and June financial reports for LENOWISCO PDC, LENOWISCO, Inc. I, and LENOWISCO, LLC. On a motion by Mr. Bob Adkins, duly seconded by Mr. Robert Robbins, the Board unanimously approved the Treasurer's report as presented.

The fourth order of business was consideration of a budget amendment. On a motion by Mr. Joe Horton, duly seconded by Mr. Homer "Pete" Sumpter, and with unanimous approval of the Board, the FY2009 budget was amended as follows: The building lease category was deleted and the amount in that line item (\$25,000) was divided between building maintenance (add \$3,000) and project development – consultants (add \$22,000).

The fifth order of business was the presentation of the funding announcement for Community Development Block Grant projects. The following projects were approved for 2009:

- Lee County – Blackwater Water Project - \$1,000,000
- Town of Wise – Wise Downtown Revitalization Project - \$700,000
- Wise County – Wise Inn Restoration and Redevelopment – Letter of Intent for \$700,000

The sixth order of business was consideration of an appointment to the Board of Directors of the Mountain Empire Regional Business Incubator, Inc (MERBI). The Chairman recommended Mr. Larry Vicars for this appointment. On a motion by Mr. Ben Allen, duly seconded by Mr. Robert Raines, the Board unanimously appointed Mr. Larry Vicars to the MERBI Board of Directors.

The seventh order of business was the Executive Director's report by Mr. Glen Skinner, which included the following items:

1. The new office building is complete and a moving date has been set for September 4, 2009.
2. He had recently attended the VAPDC Summer Conference at Virginia Beach.
3. The Town of St. Paul has requested \$20,000 to help pay for design engineering work for the upgrade and expansion of the Town's wastewater treatment plant from 0.4 MGD to a regional wastewater treatment plant of 0.999 MGD. On a motion by Mr. Robert Robbins, duly seconded by Mr. Robert Raines, the Board unanimously approved this request.

The eighth order of business was a discussion of the logistics of an application for funding from the American Recovery & Reinvestment Act (ARRA). On a motion by Mr. Homer "Pete" Sumpter, duly seconded by Mr. Bob Adkins, the Board unanimously voted to allow LENOWISCO, LLC to serve as the lead applicant for this application.

The ninth order of business was the introduction of Ms. Karen Jenkins. Ms. Jenkins is with Creative Energy and doing public relations work for Sunset Digital Communications.

There being no further business to discuss, Mr. Bob Adkins made a motion, duly seconded by Mr. Joe Horton, and with unanimous approval of the Board, to adjourn the meeting at 6:40 p.m.

Respectfully submitted,

GLEN A. SKINNER
Secretary