

LENOWISCO Planning District Commission  
Board of Directors' Meeting  
April 6, 2009

The LENOWISCO Planning District Commission Board of Directors met on Monday, April 6, 2009, at 5:30 p.m. in the Henry S. Stout Board Room, LENOWISCO Planning District Commission office, Duffield, Virginia.

Those members present were: Mr. Ben Allen, Mr. Ronnie Shortt, Mr. Danny Parks, Mr. Mark Carter, Mr. Larry Mosley, Mr. Joe Herron, Mr. Bob Adkins, Mr. Robert Raines, Mr. Bobby Dorton, Mr. Larry Vicars, Mr. Carl Bailey, Mr. Joe Horton, Mr. Kyle Fletcher and Mr. Robert Robbins.

Those members absent were: Mr. Homer "Pete" Sumpter,

LENOWISCO staff members present were: Mr. Glen Skinner, Executive Director; Ms. Marie Jones, Office Manager; Mr. Chris Starnes, Regional Planner; and Mr. Frank Kibler, Senior Planner.

Others present were: Mr. Paul Elswick, Sunset Digital Communications; Mr. Ryan Elswick, Sunset Digital Communications; Mr. Charles Lawson, Thrower, Blanton & Associates; and Ms. Sally Little, Scott County Attorney.

Following the invocation and pledge of allegiance, the Chairman, Mr. Mark Carter, called the meeting to order.

The first order of business was approval of the minutes for the February 9, 2009 Board meeting, February 27, 2009 Executive Committee meeting, and March 26, 2009 Executive Committee meeting. On a motion by Mr. Robert Robbins, duly seconded by Mr. Kyle Fletcher, the Board unanimously approved the minutes.

The second order of business was approval of the agenda. On a motion by Mr. Robert Robbins, duly seconded by Mr. Joe Horton, the agenda was unanimously approved as presented.

The third order of business was the presentation of the financial report by Mr. Bob Adkins. He reviewed the January and February financial reports for LENOWISCO PDC and LENOWISCO, Inc. I and the February financial report for LENOWISCO, LLC. On a motion by Mr. Carl Bailey, duly seconded by Mr. Ronnie Shortt, the Board unanimously approved the Treasurer's report as presented.

The fourth order of business was the presentation of the audit for LENOWISCO PDC and LENOWISCO, Inc. I by Mr. Charles Lawson, Thrower, Blanton & Associates. On a motion by Mr. Ronnie Shortt, duly seconded by Mr. Bob Adkins, the Board unanimously adopted the audits as presented.

The fifth order of business was consideration of a budget amendment by Mr. Glen Skinner. He requested a new line item entitled "Project Development" be added to the current budget with an amount of \$7,500 to be transferred from local "personnel." These funds would cover contractual items not covered by a specific project under project management. On a motion by Mr. Ben Allen, duly seconded by Mr. Kyle Fletcher, the Board unanimously approved the requested budget amendment.

The sixth order of business was the appointment of a Nominating Committee for officers for FY2010. The Chairman appointed Mr. Ben Allen as Committee Chairman, along with Mr. Joe Herron and Mr. Larry Mosley to serve on the committee, which will make its recommendations at the June 1, 2009 meeting.

The seventh order of business was consideration of Resolution 2009-5 Authorizing Application for Federal Highway Planning Research Funds for Rural Transportation Planning by Mr. Chris Starnes. On a motion by Mr. Kyle Fletcher, duly seconded by Mr. Ronnie Shortt, the Board unanimously adopted the resolution. This resolution is attached to and a part of these minutes.

The eighth order of business was a presentation on the Governor's recommendations for Appalachian Regional Commission projects by Mr. Chris Starnes.

The ninth order of business was a presentation of applications submitted to the Virginia Department of Health for funding consideration by Mr. Chris Starnes. Applications submitted include:

1. Lee County - Thompson Settlement Water Project
2. Scott County - Route 65 – Spivey Store to Three-Way Grocery Water Project
3. Scott County – Otterhouse to Beech Grove Water Project
4. Scott County – Daniel Boone to Natural Tunnel Water Interconnection Project
5. Scott County – Newland Hollow Water Extension and Moccasin Gap Accountability Improvements Phase I
6. Hillside Drive Water Extension

The tenth order of business was the Executive Director's report by Mr. Glen Skinner, which included the following items:

1. The County of Wise requested funding for a PER for a wastewater treatment plant on the Powell River in the Blackwood area. On a motion by Mr. Ronnie Shortt, duly seconded by Mr. Robert Robbins, the Board unanimously approved this request.

2. He provided an update on the new building stating he was in the process of getting an appropriate lease agreement from a real estate attorney. On a motion by Mr. Danny Parks, duly seconded by Mr. Bob Adkins, and with unanimous consent of the Board, Mr. Skinner was instructed to meet with the Executive Committee to work out the details of the lease, but to call a special meeting of the full Board of Directors before any final decisions were made.

3. A draft copy of the FY 2009 Water and Sewer Rate Study was presented for the Board's information.

4. He had received the current unemployment rates for the district and state. They are as follows:

Virginia – 7.0  
Lee County – 7.1  
Scott County – 9.1  
Wise County – 6.6  
Norton City – 8.4

The eleventh order of business was a report on an agreement with Mr. Matt Taylor to operate the computer center at the Ewing site. On a motion by Mr. Carl Bailey, duly seconded by Mr. Ronnie Shortt, the Board unanimously voted to allow Mr. Skinner to enter into a contract with Mr. Taylor for an amount that would not exceed what was in the budget for the RUS grant for

Ewing.

The twelfth order of business was a report on a compliance audit for Sunset Digital Communications. Mr. Skinner stated that the CPA performing the audit had questioned the formula Sunset Digital uses to derive payment to LENOWISCO for its portion.

There being no further business to discuss, Mr. Danny Parks made a motion, duly seconded by Mr. Carl Bailey, and with unanimous approval of the Board, to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

GLEN A. SKINNER  
Secretary