

LENOWISCO Planning District Commission
Board of Directors' Meeting
December 7, 2009

The LENOWISCO Planning District Commission Board of Directors met on Monday, December 7, 2009, at 5:30 p.m. in the conference room of the LENOWISCO Planning District Commission, Duffield, Virginia.

Those members present were: Mr. Ben Allen, Mr. Ronnie Shortt, Mr. Danny Parks, Mr. Mark Carter, Mr. Larry Mosley, Mr. Joe Herron, Mr. Bob Adkins, Mr. Robert Raines, Mr. Larry Vicars, Mr. Carl Bailey, Mr. Joe Horton, Mr. Kyle Fletcher, and Mr. Robert Robbins.

Those members absent were: Mr. Homer "Pete" Sumpter and Mr. Bobby Dorton.

LENOWISCO staff members present were: Mr. Glen Skinner, Executive Director; Ms. Marie Jones, Office Manager; Mr. Frank Kibler, Senior Planner; Mr. Chris Starnes, Regional Planner; Mr. Duane Miller, Deputy Director; and Mr. Ron Flanary, Senior Advisor.

Others present were: Senator William Wampler; Delegate Terry Kilgore; Mr. Paul Elswick, Sunset Digital Communications; Mr. Ryan Elswick, Sunset Digital Communications; and Ms. Karen Jenkins, Creative Energy representing Sunset Digital Communications.

Following the invocation and pledge of allegiance, the Chairman, Mr. Ronnie Shortt, called the meeting to order.

The first order of business was approval of the minutes for the October 5, 2009 Board meeting. On a motion by Mr. Carl Bailey, duly seconded by Mr. Bob Adkins, the Board unanimously approved the minutes.

The second order of business was approval of the agenda. On a motion by Mr. Bob Adkins, duly seconded by Mr. Ben Allen, the agenda was unanimously approved.

The third order of business was the presentation of the financial report by Mr. Glen Skinner. He reviewed the September and October financial reports for LENOWISCO PDC, LENOWISCO, Inc. I, and LENOWISCO, LLC. On a motion by Mr. Larry Mosley, duly seconded by Mr. Danny Parks, the Board unanimously approved the Treasurer's report as presented.

The fourth order of business was a summary of VDOT Enhancement Grant Program funding applications that were submitted on December 1, 2009 by Mr. Chris Starnes. Applications included:

- Town of Appalachia – Powell River / Appalachia to Big Stone Gap Trail Project Phase I - \$318,036
- Town of Wise – Downtown Sidewalk Upgrades & Streetscaping - \$772,470
- Town of St. Paul – St. Paul Gateway - \$200,000
- Lee County – Powell Mountain Overlook Improvements - \$200,031

The fifth order of business was a presentation on the FY2011 budget of the Commonwealth from Senator William Wampler and Delegate Terry Kilgore. They reported the Commonwealth is experiencing a shortage in revenue and cuts in funding are expected. The two largest cuts would appear to be in the Medicaid budget and K-12 education budget. They thanked LENOWISCO for its outstanding work in water, sewer and broadband infrastructure.

The sixth order of business was the Executive Director's report by Mr. Glen Skinner, which included the following items:

1. On a motion by Mr. Mark Carter, duly seconded by Mr. Bob Adkins, the

Board unanimously passed Resolution 2010-1 commending Stephen L. Gibson on 40 years of service to the agency and also provided him with a one-time addition of 40 hours of vacation time. This resolution is attached to and a part of these minutes.

2. On a motion by Mr. Bob Adkins, duly seconded by Mr. Robert Robbins, the Board unanimously passed Resolution 2010-2 in support of the Center for the Creative Technologies in the Arts at Virginia Tech. This resolution is attached to and a part of these minutes.

3. The 2009 office holiday schedule was presented. On a motion by Mr. Robert Robbins, duly seconded by Mr. Robert Adkins, the Board unanimously approved the schedule.

4. Rather than having a legislative reception in Richmond in January, Mr. Skinner proposed having a "Richmond in July" meeting. The idea of this meeting would be to have the legislators attend a reception locally at the LENOWISCO office and invite local elected officials to attend and discuss any issues they may have. This idea was favorably received by the Board of Directors.

5. On a motion by Mr. Robert Robbins, duly seconded by Mr. Mark Carter, the Board unanimously voted to fund \$2,500 for the regional legislative reception to be held in Richmond in January 2010. This was to be paid with the understanding that LENOWISCO may not be able to participate next year.

6. He reported he was still working on the update of the employee handbook.

7. The Duffield Development Authority Board of Directors had voted to provide LENOWISCO with up to \$10,000 for the purchase of a large format scanner.

The seventh order of business was consideration of a budget for FY2010 for LENOWISCO, LLC. On a motion by Mr. Mark Carter, duly seconded by Mr. Larry Mosley, the Board unanimously approved the budget as presented.

The eighth order of business was the discussion of a proposal for Kirk, Fortner, Smalley & Associates for an audit of Sunset Digital Communication's financial books. On a motion by Mr. Robert Raines, duly seconded by Mr. Ben Allen, the Board unanimously voted to spend up to \$3,400 for this service.

There being no further business to discuss, Mr. Bob Adkins made a motion, duly seconded by Mr. Kyle Fletcher, and with unanimous approval of the Board, to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

GLEN A. SKINNER
Secretary