

Part Time COVID-19 Economic Recovery Specialist

LENOWISCO Planning District Commission

The LENOWISCO Planning District Commission, a regional association of local governments serving Southwestern Virginia (Lee, Scott, Wise Counties and the City of Norton) seeks a highly motivated, skilled and multi-disciplinary professional to join its team as an up to twenty-eight hour, part time COVID-19 Economic Recovery Specialist. The successful applicant's duties include: assisting in economic project development and management at both the local and regional level, grant writing, and interaction with citizens and local, state and federal officials. Excellent organizational, communication and multi-tasking skills are essential. Preferred requirements for this position include, but not limited to proficiency with Microsoft Office. A minimum of a bachelor's degree is preferred for this position.

Additional information about the Commission is available at: www.lenowisco.org. Please forward letter of interest and resume by October 30, 2020, to:

Mr. Duane Miller, Executive Director
LENOWISCO Planning District Commission
372 Technology Trail Lane Suite 101
Duffield, Virginia 24244.

The LENOWISCO Planning District Commission is an EEO/AA employer. Position remains open until filled.