

**LENOWISCO Planning District Commission**  
Board of Directors Meeting – June 3, 2019

The LENOWISCO Planning District Commission Board of Directors met on Monday, June 3, 2019, in the conference room of the LENOWISCO Planning District Commission, Duffield, Virginia.

Those members present were: Mr. Joe Fawbush, Mr. Robert Robbins, Mr. Richard Leonard, Mr. Joe Horton, Mr. Robert Adkins, Mr. Bobby Bloomer, Mr. Bobby Cassell, Mr. Charles Slemp, Mrs. Suzy Harrison, Mr. Joe Herron, Mr. Marshall Tipton and Mr. Robert Smith. Those members absent were: Mr. Chad Hood, Mr. Nathan Cope and Mr. John Tull.

LENOWISCO staff members present were: Mr. Duane Miller, Executive Director; Ms. Zetta Ferguson, Office Manager; Ms. Rebecca Crockett, Director of Project Development; and Mr. Jimmy Adkins, Regional Planner.

Other guests present were: Mr. Charles Lawson; Thrower, Blanton & Associates.

Chairman Joe Horton called the meeting to order. The invocation and pledge of allegiance followed.

The first order of business was approval of the agenda. On a motion made by Mr. Robert Robbins, duly seconded by Mr. Richard Leonard, the Board unanimously approved the meeting agenda as presented.

The second order of business was approval of the minutes for the April 1, 2019, Board of Directors meeting. On a motion by Mr. Robert Robbins, duly seconded by Mr. Marshall Tipton, the Board unanimously approved the meeting minutes as presented.

The third order of business was the presentation of the financial report by Mr. Joe Fawbush. Mr. Fawbush discussed with the Board that all finances were in order. On a motion by Mr. Robert Smith, duly seconded by Mr. Robert Robbins, the Board unanimously approved the treasurer's report as presented.

The fourth order of business was a presentation of the FY18 Audit by Mr. Charles Lawson of Thrower, Blanton & Associates. Mr. Lawson discussed the final report with no adverse findings. On a motion by Mr. Robert Robbins, duly seconded by Mr. Robert Adkins, the Board unanimously approved the audit report as presented.

The fifth order of business was the FY20 Executive Board. Mr. Duane Miller presented the Executive Board slate of Mr. Robert Robbins – Chairman; Mr. Richard Leonard – First Vice-Chair; Mr. Joe Fawbush – Second Vice-Chair; Mr. Marshall Tipton – Treasurer and Past Chairman – Joe Horton.

The sixth order of business was an update by Mr. Jimmy Adkins on current water/wastewater funding requests.

Technical Assistance Funds:  
NONE.

Construction Funds:  
Town of Big Stone Gap – Fisher Road Phase 1 Line Replacement Project - \$25,000 request; Staff recommended \$25,000 of the request.

On a motion by Mr. Bobby Bloomer, duly seconded by Mr. Richard Leonard, the Board unanimously approved the Construction Funds requests in the staff recommended amounts as presented.

The seventh order of business was an update by Mr. Jimmy Adkins regarding the Western Lee Sewer Project. Mr. Adkins informed the Board that work was continuing with Lee County, Lee County Public Service Authority and the US Army Corps of Engineers on design of plans and specs. A grant application on behalf of Lee County will be submitted for \$500,000 toward construction that would also be local match funding toward the Corps federal dollars.

The eighth order of business was the Executive Director's report by Mr. Duane Miller, which included the following items:

1. Summary of VEDP Tier 4 Development Initiative: Mr. Miller reported that VEDP is undertaking a project site readiness initiative to quantify future site and infrastructure needs. Staff assisted with providing data for the Project Intersection Site.
2. Regional Broadband Study: Mr. Miller discussed the study has been completed with funding from ARC and CDBG Planning funds for the three Planning District Commissions identifying specific needs of all three areas.
3. RIFA Projects Announced: Mr. Miller shared that funding had been announced for Wise County – Appalachian Homestead - \$1,600,000; City of Norton – Country Cabin - \$47,420; City of Norton – Project Intersection - \$1,782,685; Wise County – Solar Value - \$500,000; and Wise County – Enhancing the Mountain View Trail System.
4. Housing Project Initiative: Mr. Miller discussed meeting with Department of Housing representatives and they suggested possible initiatives for housing rehab in the district. After submitting applications, the LENOWISCO District received approximately half the total state funding available for projects for the Towns of Appalachia and Gate City.
5. ARC Substance Abuse Advisory Summary: Mr. Miller shared that he had been asked by ARC Federal Co-Chair, Tim Thomas to serve on the ARC Substance Abuse Advisory Council, a 24 member volunteer advisory group of leaders from law enforcement, recovery services, health, economic development, private industry, education, state government and other sectors. The group will make recommendations for possible solutions for the substance abuse crisis.
6. FY20 General Assembly Funds: Mr. Miller shared that the new contract for available funding for projects will be received in July 2019.
7. FY20 LENOWISCO Proposed Budget: Mr. Miller presented the proposed budget and the recommendation of the Executive Board was to approve the budget as presented. On a motion by Mr. Robert Robbins, duly seconded by Mr. Richard Leonard, the Board unanimously approved the FY20 Budget as presented.
8. Other items of interest: None

The final order of business was a public comment period opened by Chairman Horton. Being no further public comments offered, the public comment period was subsequently closed.

There being no further business to discuss, Chairman Horton asked for a motion to adjourn. Mr. Robert Robbins made a motion, duly seconded by Mr. Robert Adkins, and followed with unanimous approval of the Board to adjourn the meeting at 6:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D Miller', with a stylized flourish at the end.

DUANE A. MILLER  
Secretary